

INFORMATION CLAUSE FOR PERSONS PARTICIPATING IN RECRUITMENT

In accordance with Article 13 acts 1 and 2 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 (hereinafter referred to as GDPR), we hereby inform you that:

1. The administrator of your personal data is: EXTRAL Sp. z o.o. with its registered office in Żory, ul. Wygoda 2, 44-240 Żory, KRS: 0000294931, NIP: 534 2375148, REGON: 141217747.
2. To provide information regarding the processing of your personal data, we have appointed Ms. Bożena Krawczuk as our Data Protection Officer. Please send any information to the Data Protection Officer's email address: ido@extral.com
3. Your personal data will be processed for the purpose of conducting the recruitment process:
 - a. for employment contracts based on the fulfillment of the legal obligation incumbent on the controller (Article 6, Act 1, letter c of the GDPR) arising from Article 22 of the Labor Code and your consent (Article 6, Act 1, letter a of the GDPR) to the processing of data beyond the scope specified in the Labor Code,
 - b. for civil law contracts based on the performance of a contract (Article 6 paragraph 1 letter b of the GDPR) and your consent (Article 6 Act 1 letter a of the GDPR) to data processing.Your personal data may be processed for the purpose of future recruitment if you provide separate consent to such processing in accordance with Article 6 Act 1 letter a of the GDPR.
Your data may be processed for the purpose of pursuing and defending claims based on the legitimate interest of the controller – Article 6 Act 1 letter f of the GDPR.
4. Your personal data will be transferred to recruitment portal providers, email hosting providers, Poczta Polska S.A. and other entities when required by law.
5. Your personal data will not be transferred to third countries.
6. Your personal data will be processed until the recruitment process is completed/claims expire.
*If you consent to future recruitment, your data will be processed until your consent is withdrawn, but no longer than 6 months.
7. You have the right to access your data and the right to rectify, erase, limit processing, transfer your data, withdraw consent at any time without affecting the lawfulness of processing based on consent before its withdrawal, and to object.
8. Providing personal data is voluntary, but failure to do so will prevent you from participating in the recruitment process.
9. You have the right to lodge a complaint with the President of the Personal Data Protection Office if you believe that the processing of your personal data violates the law.
10. Your data will not be used for automated decision-making, including profiling, that produces legal effects for you or significantly affects you in a similar way.

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